



FOREIGN QUALIFICATIONS IN BULGARIA [1]

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FOREIGN QUALIFICATIONS IN BULGARIA

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Each holder of a higher education qualification acquired in a foreign higher educational institution has a right to seek its academic recognition on the territory of Bulgaria in accordance with national legislation.

Recognition of higher education, acquired in foreign universities is granted for the following purposes for an access to further education in the system of higher education, for an access to PhD studies or to training for vocational qualification

REQUIRED DOCUMENTS

Persons seeking recognition in UCTM of higher education acquired in foreign HEIs must submit at the office of UCTM the following documents:

1. Application Form in [PDF format](#) [5] or [DOC format](#) [6].
Application form for recognition of the training period: download in [PDF format](#) [7] or [DOC format](#) [8].
2. Original and a copy of the higher education qualification or another similar document, issued by an educational institution recognized by a competent government authority as a part of the secular system of higher education in the respective country.
3. Original and a copy of the academic transcript as well as an original and a copy of European diploma supplement if it is available.
4. Original and copy of personal identity document as well as a document, certifying the change of the names of the applicant in case of such a change.
5. Document on paid administrative fee of one minimum wage (215 euro).

The documents, required in items 2 to 3 except the European diploma supplement must be legalized, translated and certified in accordance with the provisions of the international treaties of the Republic of Bulgaria with the country in which they are issued; in case of absence of such provisions it must be done in accordance with the general procedures for legalization, translation and certification of documents and other papers.

The translations of the legalized and certified documents under items 2-3 should have the consular certification of the Bulgarian Ministry of Foreign Affairs (MFA).

The applicants or their proxies may receive the originals of their documents within 14 days after their examination.

The identity document is to be given back immediately.

The Council for Academic Recognition can request additionally other documents, significant for the recognition, which have to be submitted in two-month period from the date of receiving of that notice.

WHO IS ENTITLED TO APPLY

1. By individuals

- personally - with an identity paper;
- parents, children and wife ? with a written power of attorney and document attesting to the current civil status;
- attorney ? with a written citizen?s power of attorney;
- other citizens - a written power of attorney with notarial certified signature

2. By organizations (in terms of § 1, item 2 of the Administrative Procedure Code), applicants are represented by written power of attorney with notarial certified signatures. When organizations submit an application they can be represented by:

- legal representatives (a copy of a certificate of current status);
- person authorized by the legal representative, with a written power of attorney with notarial certified signature (with a copy of a certificate of current status).

ACADEMIC RECOGNITION PROCEDURE

Academic recognition can be sought by Bulgarian citizens, foreigners and persons with a refugee status who had studied **in Higher education institutions, which are created and operating in accordance to the legislation of the country, in which the higher education had been delivered and acquired.**

Higher education, acquired in a foreign HEI is attested by a HE qualification or another similar document, issued by an educational institution recognized by a competent government authority as a part of the secular system of higher education in the respective country.

STEPS OF ACADEMIC RECOGNITION PROCEDURE

1. verification of the status of the higher education institution;
- 2.

authenticity verification of documents and assesment of the data from the HE qualification and the other submitted documents with view of the state requirements for acquiring higher education in the same and/or related speciality in the Republic of Bulgaria;

3. examination for presence/lack of the grounds stipulated in article 7a of the Ordinance.
4. a decision for recognition of the educational and qualification degree of the higher education qualification with a professional qualification in cases when it is pointed out in the diploma or a decision for denying its recognition, or to cease the procedure;
5. issuance of a certificate with a standartized form.

CRITERIA

The following **criteria** are taken into consideration in the process of assessments:

- way of students? admission;
- duration of study;
- overall workload of the studied subjects and/or acquired credits;
- proportion of subjects and their workload, which provide the fundamental, specific and specialized training;
- proportion of subjects and their workload, which provide the theoretical and practical training;
- learning outcomes as a set of knowledge, skills and competencies acquired during the HE study;
- way of graduation.

The recognition of the higher education takes into consideration the acquired academic degree, granted and cerified by the submitted applicant?s documents. In cases where the HE qualification does not grant an academic degree, the recognition commission decides to which national academic degree corresponds the acquired higher education under the Bulgarian legislation.

DENIAL OF RECOGNITION

Recognition may be denied if substantial differences are identified between the data from the submitted documents and the state requirements for acquiring higher education in Republic of Bulgaria.

The denial of recognition of higher education is signed by the Rector of UCTM or by an authorized by him person. The denial may include recommendations for the possible measures which the person can take to receive recognition at a later stage including taking additional exams

The non-recognition of foreign qualification is subject of litigation under the Administrative Procedure Code.

CERTIFICATION AND LEGALIZATION

The recognition of document, issued in another country and vice versa, the reognition abroad of a document, issued in Bulgaria, requires a prior translation and legalization.

Taking into account that provisions for recognition of educational documents in the different countries vary and should specifically be known, it is necessary to bear in mind the following general information.

The required educational documents are legalized, translated and certified in accordance with the provisions of the international treaties of the Republic of Bulgaria with the host/issuing state. In the absence of such provisions the general procedure for legalization, translation and certification of documents and other papers is applicable

CERTIFICATION

Documents issued by educational institutions should be certified by:

- The Ministry of Foreign Affairs of the issuing country and the Consular Department of the Republic of Bulgaria in this country, or
- The Consular Department of the issuing country in the Republic of Bulgaria, and then by Directorate Consular Relations at the Ministry of Foreign Affairs of the Republic of Bulgaria (in cases where the documents were not certified in the issuing country), or
- another consular office representing the issuing State in Bulgaria (if not available in Bulgaria), then certified by the Consular Relations Directorate at the Ministry of Foreign Affairs of the Republic of Bulgaria.

Documents such as declarations, powers of attorney, etc., after certification by a notary in the foreign country must be certified for authenticity in the above described order.

If the documents are issued by a state - party to the Convention Abolishing the Requirement of Legalization for Foreign Public Documents (Hague Convention) and if these documents bear an original certificate "Apostille" they do not need further certifications. In addition a certified translation in the language of the host country is required too.

The fees can be paid:

By bank transfer to a bank branch to any commercial bank (without BNB) to the bank account of Chemical Technology and Metallurgy - Sofia:

IBAN: BG25 BNBG 9661 3100 1032 01

BIC: BNBG BGSD

Bulgarian National Bank- Headquarters, Sofia

University of Chemical Technology and
Metallurgy (UCTM)

or POS cash register in the University.



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<http://get.adobe.com/reader/> [9]

Source URL: <http://dl.uctm.edu/en/?q=node/33>

Links:

- [1] <http://dl.uctm.edu/en/?q=node/33>
- [2] <http://dl.uctm.edu/bg/?q=node/33>
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- [7] http://dl.uctm.edu/bg/sites/default/files/educational/zaqvl_za_prizn_na_period_na_obuch.pdf
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